

DODGE COUNTY EXECUTIVE COMMITTEE

December 4, 2017, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Kottke, Maly, Miller, and Schmidt. Berres arrived at 8:03 a.m.

Member(s) absent: Marsik (excused).

Others present: Dodge County Administrator Jim Mielke; Dodge County Clerk Karen J. Gibson; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Emergency Management Deputy Director Joe Meagher; Dodge County Chief Deputy Sheriff Scott Smith; Physical Facilities Director Russ Freber; Physical Facilities Assistant Director Phillip McAleer; Physical Facilities Lead Mechanic John Siedschlag; and County Board Supervisor Kira Sheahan-Malloy.

Motion by Schmidt, seconded by Frohling, to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

There was no public comment.

Motion by Maly, seconded by Miller, to approve the November 6, 2017 minutes as presented. Motion carried.

Dodge County Chief Deputy Sheriff Scott Smith provided a brief oral report to the Committee regarding an out-of-state travel request. Mr. Smith reported that he is requesting that Sergeant Dennis Walston of the Dodge County Sheriff's Office be allowed to travel to an Event Data Recorder (EDR) conference in Houston, Texas, from March 5-7, 2018. Mr. Smith further reported that the conference provides training on the downloading of information from large trucks. Motion by Miller, seconded by Frohling to authorize the out-of-state travel request for Sergeant Dennis Walston to attend the EDR conference in Houston, Texas, from March 5-7, 2018. Motion carried.

Dodge County Clerk Karen Gibson provided an oral report to the Committee regarding the December 19, 2017 County Board meeting. Ms. Gibson reported that the agenda will include a reappointment to the Monarch Library System Board of Trustees, and reappointments to Friends of Clearview. Ms. Gibson further reported that the agenda will include Resolutions from the Highway Committee, the Human Services and Health Board, the Information Technology Committee, the Taxation Committee, a Zoning Ordinance for the Town of Portland, and a Report from the Planning, Development and Parks Committee.

Emergency Management Deputy Director Joe Meagher provided a brief oral report to the Committee regarding a request to allocate unbudgeted 2016 redistribution dollars. Mr. Meagher reported that Emergency Management Planning Grant (EMPG) funds in the amount of \$12,937.99 was received from Wisconsin Emergency Management, and these funds will be used to purchase four (4) hand-held radios that will replace old radios incapable of narrow banding. Motion by Frohling, seconded by Schmidt to approve the allocation of unbudgeted 2016 redistribution dollars in the amount of \$12,937.99 for the purpose of purchasing four (4) hand-held radios. Motion carried.

Mr. Meagher provided a brief oral report to the Committee regarding a 2018 Budgeted Vehicle Purchase. Mr. Meagher reported that the Emergency Management Department will be purchasing a 2018 Chevrolet Silverado 1500 4WD Crew Cab in the amount of \$32,116.43, from Ewald Automotive Group in Oconomowoc, Wisconsin. Motion by Schmidt, seconded by Miller to approve the purchase of

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a 2018 Chevrolet Silverado 1500 4WD Crew Cab in the amount of \$32,116.43, from Ewald Automotive Group in Oconomowoc, Wisconsin. Motion carried.

Mr. Meagher provided a brief oral update to the Committee regarding the Active Shooter Exercises. Mr. Meagher reported that the full-scale exercise will be held at the Courthouse in the morning of January 15th followed by exercises at the Henry Dodge Office Building, the Dodge County Highway Department, and the Dodge County Administration Building during the afternoon of the 15th. Supervisor Schmidt asked if a report would be compiled after the exercise. Mr. Meagher reported that an exercise coordinator will be present at the exercise and this person will be gathering feedback from participants. A discussion followed on potential future security measures for the Administration Building and the Henry Dodge Office Building.

County Administrator Jim Mielke reported to the Committee that the Claim for Damages submitted by Thomas F. Quest, wherein a Dodge County Parks vehicle struck a building structure located on the Thomas F. Quest property, will be paid as recommended by Wisconsin Municipal Mutual Insurance Company (WMMIC).

Mr. Mielke informed the Committee that he is tentatively considering scheduling vacation the week of September 10, 2018 and the week of September 17, 2018, therefore, taking off two (2) weeks consecutively. Mr. Mielke reported that he has discussed his tentative vacation schedule with Finance Director Julie Kolp and Human Resources Director Sarah Hinze because these dates fall during budget preparation, and he would also be missing the September 2018 County Board meeting.

Ms. Nass provided an oral update to the Committee regarding the status of contracts being reviewed and/or completed by the Corporation Counsel office.

Ms. Nass provided a brief oral update on activities from the Taxation Committee. Ms. Nass reported that the Taxation Committee approved a Resolution Authorizing an Agreement with the City of Beaver Dam for the Conveyance of Parcels of Real Estate to the City of Beaver Dam in Exchange for the Payment of Unpaid Real Property Taxes, and this Resolution will be forwarded to the County Board for discussion and review at their December 19, 2017 meeting. Ms. Nass further reported that the In Rem proceedings on the City of Beaver Dam properties commenced on November 27, 2017. Ms. Nass stated that she will draft a memo to be included with the Resolution regarding the City of Beaver Dam properties. A report was also given regarding the status of Lots 3, 4, 5, 7 and 8 of the Monarch Plat in the City of Beaver Dam. The party interested in acquiring the parcels has requested more time to develop a proposal including financing.

Mr. Mielke provided an oral report to the Committee regarding Dodge County 2018 Liability Coverage that is provided by Wisconsin Municipal Mutual Insurance Company (WMMIC). Mr. Mielke reported that it is anticipated that there will be an increase in the premium cost and a decrease in the dividend returned to members. Supervisor Miller asked if Dodge County endorses the Drainage Board. Ms. Nass responded that the Drainage Board is currently researching options for their own insurance policy. The Committee had a brief discussion on the tracking of workers compensation claims by departments. Mr. Mielke commented that the Dodge County 2018 Liability Coverage provided by WMMIC will be an agenda item for the January 2018 Executive Committee meeting.

Ms. Nass provided an oral update to the Committee regarding the draft Advisory Resolution Opposing 2017 Assembly Bill 94 and 2017 Senate Bill 54 – Impact on County Jails. Ms. Nass reported that

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Assembly Bill 94 and 2017 Senate Bill 54 would revoke the extended supervision, probation or parole of individual's who commit a crime while on supervision, probation, or parole. Ms. Nass further reported that both these bills are now before the state Joint Finance Committee. Supervisor Frohling commented that the Wisconsin Counties Association (WCA) is monitoring these bills. Supervisor Berres voiced his concerns that the draft Resolution should not state that the average cost to Dodge County to maintain an inmate is approximately \$60.00 per day because more information is needed to determine a more accurate cost. Mr. Smith reported that the \$60.00 per day is based on the 2016 budget and revenue is not included in the figure. Supervisor Maly commented that the process to determine a more accurate amount would be time consuming. Mr. Smith commented that the amount reimbursed by the state differs depending on the type of prisoner, whether it be a state, US Marshall, federal, or county prisoner. Ms. Nass provided an option to the Committee which included revising the Resolution by removing the reference to \$60.00 per day, and change the statement to read as follows: "the average cost to Dodge County to maintain an inmate is significantly higher than the reimbursement rate provided by the Wisconsin Department of Corrections." Motion by Maly, seconded by Miller to approve and forward to the County Board for consideration at its December 19, 2017 meeting, the revised Advisory Resolution Opposing 2017 Assembly Bill 94 and 2017 Senate Bill 54 – Impact on County Jails. Motion carried.

Ms. Gibson provided an oral report to the Committee regarding County Board Rules for the 2018-2020 Term. Ms. Gibson reported that she has been working with Ms. Nass to make minor changes and to clean up a few County Board Rules. Mr. Mielke commented that this will be an item on the January 2018 and February 2018 Executive Committee meeting agenda. Supervisor Berres stated that he does not have an issue with the County Board Chair salary, but he is concerned that there are no guidelines that would be followed if the County Board Chair becomes incapacitated. Ms. Nass reported that she has reviewed Wisconsin Statutes 17 and 59, and they are silent on compensation. At the conclusion of discussion, Chairman Kottke stated that an election for a new Chairman of the County Board would need to occur in the event of an incapacitation of a current County Board Chair. Chairman Kottke encouraged Committee members to review rules and bring any additions or corrections to future Executive Committee meetings.

Mr. Mielke excused himself at 9:30 a.m. to attend another meeting.

Supervisor Berres inquired about which standing committees have statutory requirements regarding number of members. Chairman Kottke reported that a list of the committees with statutory requirements can be provided at the January 2018 Executive Committee meeting.

Meeting adjourned at 9:40 a.m. by the order of the Chairman

The next regular meeting is scheduled for Tuesday, January 2, 2018, at 8:00 a.m.


Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.